

Work Programme

Great Western Ambulance Joint Health Scrutiny Committee
17th September 2010

Author: Chair, Great Western Ambulance Joint Health Scrutiny Committee

Purpose

To agree the next stages of the work programme for the Great Western Ambulance Joint Health Scrutiny Committee for 2010/11.

Recommendation

The Great Western Ambulance Joint Health Scrutiny Committee is requested to:

- Agree the future items on the Work Programme and authorise the Chair and support officers to make arrangements for the delivery of the Work Programme
- Agree the proposed date and hosting arrangements for the forthcoming meeting in December or January

1.0 Reasons

- 1.1 In order to facilitate the preparation of meetings, the Great Western Ambulance Joint Health Scrutiny Committee has agreed to develop a work programme that outlines its priorities.

2.0 Detail

- 2.1 At the last meeting on 11th June 2010, Members agreed a work programme up to the 17th September 2010.
- 2.2 Members are requested to confirm the date of the next meeting. The proposed date is either Friday 17th December if the cycle of meetings remains at three months, or Friday 21st or 28th January if it changes to four monthly. The next meeting of the Committee will be hosted by South Gloucestershire.
- 2.3 Members are requested to confirm work programme priorities for the next meeting of the Committee.
- 2.4 A draft Work Programme is attached, which includes the standing items that are reported to every meeting of the Committee.

3.0 Background Papers and Appendices

Appendices

Appendix A - Great Western Ambulance Joint Health Scrutiny Committee
Work Programme 20010/11

Appendix A

Work Programme

Great Western Ambulance Joint Health Scrutiny Committee Work Programme 2010/11 (Updated 12th July 2010)

Please note:

- Where possible, a 45 minute pre-meeting will be held before all formal Committee meetings. These will be held in private.
- Members are reminded that the Work Programme is a live document and will be reviewed at every Committee meeting to ensure that it remains relevant and to plan future meetings.

Friday 17th September 2010 at 11.00am at Gloucestershire Council

Agenda Item	Issues to be Considered	Witnesses Required	Evidence Required
To consider any issues arising from the Monthly Performance Report, and response times for district councils. (also included will be a full breakdown of handover times/delays by hospital)	<ul style="list-style-type: none">• To consider the latest data regarding key performance information• To raise any issues with officers from GWAS and Gloucestershire PCT• To determine whether any further action is required by the Joint Committee	<ul style="list-style-type: none">• Representative from GWAS• Representative from Gloucestershire PCT	<ul style="list-style-type: none">• Commissioners Monthly Report, GWAS• Board Performance Report, GWAS• Handover times/delays by hospital• District Response Times

Report from Joint Working Group	•	• Local LINK rep	•
Review of Terms of Reference of GWAS Joint Health Scrutiny Committee	• to review the Terms of Reference (last revised January 2009) and ensure that these are still relevant	•	• Terms of Reference of GWAS Joint Health Scrutiny Committee
GWAS Joint Health Scrutiny Committee Work Programme	• To review the Committee's work programme to ensure that it remains relevant	• Scrutiny Officer	•
Update from local authority Health Overview and Scrutiny Committees (HOSCs)	• To enable individual HOSCs to advise the Joint Committee of any work they are undertaking and the outcomes of such work	• N/A	• Extracts of minutes from local authority HOSCs

Friday 17th December 2010 OR Friday 21st / 28th January 2011 at South Gloucestershire Council, Council Offices, Castle Street, Thornbury, BS35 1HF)
(NB. Original date on three month cycle was to be 17th December 2010)

Proposed Outcome	Issues to be Considered	Witnesses Required	Evidence Required
To consider any issues arising from the Monthly Performance Report, and response times for district councils. (also included will be a full breakdown of handover times/delays by hospital)	<ul style="list-style-type: none"> • To consider the latest data regarding key performance information • To raise any issues with officers from GWAS and Gloucestershire PCT • To determine whether any 	<ul style="list-style-type: none"> • Representative from GWAS • Representative from Gloucestershire PCT 	<ul style="list-style-type: none"> • Commissioners Monthly Report, GWAS • Board Performance Report, GWAS • Handover times/delays by hospital • District Response Times

	further action is required by the Joint Committee		
Six month update on locally focussed work (from Short Life Group on Rural Response Times)	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
Report from Joint Working Group	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Local LINK rep 	<ul style="list-style-type: none"> •
GWAS Joint Health Scrutiny Committee Work Programme	<ul style="list-style-type: none"> • To review the Committee's work programme to ensure that it remains relevant 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
Update from local authority Health Overview and Scrutiny Committees (HOSCs)	<ul style="list-style-type: none"> • To enable individual HOSCs to advise the Joint Committee of any work they are undertaking and the outcomes of such work 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Extracts of minutes from local authority HOSCs